



**PAYROLL DEDUCTION REQUEST FORM**

If you would like to set up payroll deductions to the SCC Foundation for the benefit of Santiago Canyon College, or adjust your current payroll allocation, please fill out this form, then print, sign and return it to the **Foundation Office** in A-213. You can also email your completed form to the Foundation office at **foundation@sccollege.edu**.

I hereby request that the RSCCD Payroll Office commence payroll deductions to the SCC Foundation, allocated as follows:

- \$\_\_\_\_.00 Hawks Fund (areas at SCC of greatest need)
- \$\_\_\_\_.00 General Scholarship Fund
- \$\_\_\_\_.00 \$100 President's Circle Gold Membership (Total of \$1,000)
- \$\_\_\_\_.00 Other SCC program – please specify \_\_\_\_\_
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- \$\_\_\_\_.00 **Total monthly contributions (For most employees, there are 10 payroll deductions payments per year. No charitable payroll deductions are processed during the summer.)**

- I currently make donations through payroll deductions and this form supersedes all previous payroll deduction designations.
- I currently make donations through payroll deductions and the above deductions are in addition to payroll deductions I am currently making.
- I do not currently make contributions through payroll deductions.
- I wish to stop my payroll deductions.

I understand that the above deduction schedule will remain in force until I revoke it in writing or submit another payroll deduction form.

Name (please print) \_\_\_\_\_  Faculty  Staff/Admin

Address \_\_\_\_\_  
Street City State Zip

Employee I.D. # \_\_\_\_\_ Phone # \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

*Your generosity will strengthen the ability of the SCC Foundation to support Santiago Canyon College. Contributions are tax deductible to the fullest extent of state and federal law. Tax ID: 33-0794988*





**Santiago  
Canyon  
College**

*What happens here matters.*

## President's Circle Program

Your membership and donation in the Santiago Canyon College President's Circle will place you among an elite group of supporters who play a crucial role in advancing SCC's mission to provide an affordable, high quality education today to the problem solvers of tomorrow. These funds provide supplemental resources for underfunded current programs or funding for new initiatives that will advance SCC's educational mission.

### Membership Level and Benefits

#### Gold Membership - \$1,000

- Pay in full or agree to quarterly installments, which you can pay by check, credit card or debit card.
- Make automatic monthly recurring donations of \$80 or more via credit or debit card.
- For RSCCD faculty and staff: Make 10 payroll deductions totaling \$1,000.

#### Benefits include:

- ❖ Welcome package with SCC logo "thank you" gift.
- ❖ Complimentary tickets to special events, including an annual President's Circle member recognition event hosted by the President of the College (not transferrable).
- ❖ Name recognition in SCC Annual Report
- ❖ Printed copy of the SCC Annual Report
- ❖ Dedicated liaison for all of your on-campus inquiries
- ❖ For organizational members: name and logo recognition in newsletters/e-blasts to alumni and community members (over 30,000 unique emails and counting)
- ❖ For organizational members: name and logo recognition on the SCC Foundation's website (hyperlinked to organization's website)

*Your donation to the SCC Foundation is 100% tax deductible to the fullest extent of state and federal law.  
Tax ID: 33-0794988*

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[foundation@sccollege.edu](mailto:foundation@sccollege.edu) ♦ [www.sccollegefoundation.org](http://www.sccollegefoundation.org)



**Santiago Canyon College**  
**FOUNDATION**